Step 5: Assessment Plan Example

SYLLABUS
EDP- Individual Learning Skills
SZB 380
MWF 11-11:50am

Instructor:	John Kucsera	**Phone:**	471-2748 (o)
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Office Hours: Friday 12-2:30 and by appointment

I. Course Description and Objectives

EDP 310 is designed to help you become a more strategic learner. Providing you with skills that you can use immediately, during college, in the work place, and virtually throughout your life. This course will help you:

- Develop awareness of current learning and study habits in order to identify and assess personal strengths and weaknesses.

- Set learning goals, use these goals to guide studying, and monitor progress toward achieving these goals.

- Build a repertoire of learning strategies useful for a variety of learning tasks.

- Become a more strategic learner who is motivated to learn, understands how to study and learn effectively and efficiently, and understands how to manage his/her studying and learning activities.

II. GRADES AND ASSIGNMENTS

- **Grades**
  Final course grades are based on a 100-point system. These points are broken down as follows:

ASSIGNMENT	PTS POSSIBLE	TOTAL PTS
Modules (10):		
■ 1st Module	4 pts	= 4
■ 2nd - 10th Modules	3 pts per module	= 27
Class Participation:	3 pts	= 3
Journals (3)	5 pts per journal	= 15
Course Integration Project	15 pts	= 15
Exams (3)	12 pts per exam	= 36
Additional Tasks	complete/incomplete	
TOTAL		**= 100 pts**

- **Assignments**

  Modules:

  All students will complete 10 instructional modules corresponding to the 10 scales of the LASSI (Learning and Study Strategies Inventory – an assessment tool). These modules consist of content and activities designed to help you learn, think about, and analyze each topic area. Each module will be completed online and should take between 2-4 hours to complete. You should work through the assigned portions of the module *in order*, and you will be required to take handwritten notes over each module. More information and instructions can be found in the course packet and additional guidance will be given prior to the first assignment. Each module with notes will be due at the beginning of that topic area (e.g., your Motivation module will be due when we start talking about Motivation).

  Class Participation:

  This course is designed with a high degree of interaction and requires active participation by all students. For the sake of your success as well as that of your classmates around you, I expect your attitude and level of engagement to reflect a commitment to the objectives of this course. Three (3) points of your final grade are designated for the evaluation of your participation. The criteria for this grade may include (but will not necessarily be limited to) the effort and attitude you demonstrate while completing in-class activities, engaging in discussions, and asking/answering questions.

  Journals:

  All students will complete 3 journals, 1 for each instructional unit. These papers are designed to give you the opportunity to reflect on and personally apply various aspects of this course. Instructions are listed in the course packet and additional guidance may be given when they are assigned.

  Course Integrative Project:

  All students will submit an integrative project. This project is designed to synthesize your learning over the semester and will provide you with an opportunity to track your progress in one area over the course of the semester. Guidelines will be provided.

  Exams:

  All students will take 3 Unit Exams. Each exam will contain both multiple-choice and short answer questions.

  Additional Tasks:

  - *Office hours visit:*

    All students must make at least one appointment to meet with me during office hour during the specified window of time (to be announced). A sign-up sheet will be made available. The specific purposes and guidelines of this assignment will be discussed in more detail during class.

- *Daily work:*

This course is interactive and requires your participation in class activities, small and large group discussions, and group work.

- *Assessments:*

At the beginning and end of the semester, you will complete assessments that are used to determine your strengths and opportunities for improvement in the areas of strategic learning. Results of these assessments will not affect your final grade in the course. However, you will receive an incomplete in the course if you do not complete all pre- and post-assessments.

- *Research Participation:*

Departmental policy requires that all EDP 310 students participate in a research study related to Educational Psychology or complete an alternate assignment. They will also help you track your improvement over the course of the semester. You must complete this requirement or you will receive an incomplete in the course. Information on how to register for research participation will be provided.

III. **COURSE SCHEDULE:**

Class Day	Topics	Assigned (Readings in italics)	Due
Wed., Aug. 30	Introduction to EDP 310	*EDP 310 Course Overview*	
Fri., Sept. 1	Pre-Assessments: LASSI, Help-Seeking		
Mon., Sept. 4	**Labor Day Holiday**		
Wed., Sept. 6	LASSI results; Description of Module Assignments	First Module	
Fri., Sept. 8	Note taking Pre-Assessment: LRI-R	Goals Activity	
Mon., Sept. 11	Pre-Assessments: Nelson Denny, ASR		Goals Activity
Wed., Sept. 13	Building Community / Course Expectations	*Model of Strategic Learning*	First Module
Fri., Sept. 15	Introduction to the Model of Strategic Learning	Attitude Module *Systematic Approach*	
Mon., Sept. 18	Systematic Approach	**Journal #1** *Types of Knowledge*	
Wed., Sept. 20	Types of Knowledge	Motivation Module *Goals*	
Fri., Sept. 22	Applying the Systematic Approach		Attitude Module

Mon., Sept. 25	Attitude: Setting Useful Goals		
Wed., Sept. 27	Attitude: Analyzing and Using Goals	*Goal Orientation*	Motivation Module
Fri., Sept. 29	Motivation	Time Management Module	
Mon., Oct. 2	Motivation	Information Processing Module	Journal #1
Wed., Oct. 4	**Exam 1 Review and Integration of Unit 1 Topics**		**Exam 1 7 p.m.**
Fri., Oct. 6	Time-Management	**Journal #2**	Time Management Module
Mon., Oct. 9	Procrastination & Exam 1 Feedback	*Information Processing*	
Wed., Oct. 11	Information Processing	Self-Testing Module	Information Processing Module
Fri., Oct. 13	Information Processing		
Mon., Oct. 16	Information Processing	Test Strategies Module *Self-Testing*	
Wed., Oct. 18	Self-Testing		Self-Testing Module
Fri., Oct. 20	Self-Testing	*Test-Taking*	Journal #2
Mon., Oct. 23	Test-Taking	Study Aids Module *Help-Seeking & Academic Environment*	Test Strategies Module
Wed., Oct. 25	**Exam 2 Review and Integration of Unit 2 Topics**		**Exam 2 7 p.m.**
Fri., Oct. 27	Academic Environment		
Mon., Oct. 30	Academic Help-Seeking; Exam 2 Feedback	Concentration Module	Study Aids Module
Wed., Nov. 1	Study Aids		
Fri., Nov. 3	Study Aids		
Mon., Nov. 6	Concentration	Selecting Main Ideas Module *Reading Strategies*	Concentration Module

Date	Topic	Assignment	Online
Wed., Nov. 8	Reading & Listening Strategies	*Note-Taking*	
Fri., Nov. 10	Note-Taking Strategies	Anxiety Module *Selecting Main Ideas*	
Mon., Nov. 13	Selecting Main Ideas	**Journal #3**	Selecting Main Ideas Module
Wed., Nov. 15	Selecting Main Ideas	*Anxiety*	
Fri., Nov. 17	Anxiety		Anxiety Module
Mon., Nov. 20	Coping with Anxiety		
Wed., Nov. 22	Individual Projects Day		
Fri., Nov. 24	**Thanksgiving Holiday**		
Mon., Nov. 27	Post-Assessment: LASSI	Course Integration Project	Journal #3
Wed., Nov. 29	**Exam 3 Review and Integration of Unit 2 Topics**		**Exam 3 7 p.m.**
Fri., Dec. 1	Post-Assessments: Nelson Denny	*Model of Strategic Learning*	
Mon., Dec. 4	Post-Assessments: ASR, LRI-R		
Wed., Dec. 6	Integration Course Instructor Surveys		
Fri., Dec. 8	Integration		Course Integration Project

IV. REQUIRED TEXTS…